New Mexico Workforce Connection

A Proud Partner of the American Job Center Network

Alamogordo ........................................ (575) 437-9210
Albuquerque ........................................ (505) 843-1900
Artesia .................................................. (575) 748-1303
Bernalillo ............................................. (505) 771-2160
Carlsbad ............................................... (575) 887-1174
Clovis ................................................... (575) 762-4571
Deming ................................................... (575) 546-0192
Española ............................................... (505) 753-2285
Farmington .......................................... (505) 327-6126
Gallup .................................................... (505) 863-8181
Hobbs ..................................................... (575) 393-5188
Las Cruces ............................................. (575) 524-6250
Las Vegas ............................................. (505) 425-6451
Los Lunas ............................................. (505) 212-9115
Moriarty ............................................... (505) 832-6774
Roswell .................................................. (575) 624-6040
Ruidoso ............................................... (575) 258-1730
Santa Fe ............................................... (505) 827-7434
Silver City .......................................... (575) 538-3737
Socorro ............................................... (575) 835-0067
Taos ..................................................... (575) 758-4219

WWW.JOBS.STATE.NM.US

Workforce Connection Resources

- Career Resource Room
- Conference Room for Interviews
- Telephones
- Fax & Copy Machines
- Personal Computers
- Internet Access
- Video Viewing Station *
- Video Conferencing Capability *
- Classroom Space

* In select locations

WorkKeys Skill Assessments

WorkKeys assessments measure skills that employers feel are essential to success in the workplace. Students, job seekers, and seasoned professionals can use WorkKeys to learn more about their strengths and weaknesses and gain a valid way to demonstrate their abilities to employers. By taking the WorkKeys Assessments, you can get a head start and find out if you have the skills necessary to succeed in your career of choice.

For more information about WorkKeys assessments, visit your local New Mexico Workforce Connection Center.

WWW.JOBS.STATE.NM.US

Employment Guide

Tips for job search, resume writing, interviewing techniques, and employability skills

CONNECT WITH US!

Twitter: www.twitter.com/nmdws
YouTube: www.youtube.com/nmdws
Instagram: www.instagram.com/nmdws

www.Jobs.state.nm.us
To get started today, visit **WWW.JOBS.STATE.NM.US**

### JOB SEEKER SERVICES

- View available job postings
- Learn strategies for finding a job
- Prepare for job interviews
- Put together an effective resume
- Post your resume for employers to see
- Learn about training opportunities
- Improve your current job skills
- Learn how to start your own business
- Find information about education and training
- Explore your career interests
- Learn about jobs and careers suitable for you
- Learn about jobs in demand and rates of pay
- Find information about employers in your local area
- Learn what employers expect from their employees
- Take skill assessments
- Receive veteran employment services
- Get job referrals and placements

### Career Solutions

Career Solutions is a powerful online career exploration and all-in-one planning website for New Mexico’s youth, high school and higher education students, and job seekers. The website provides access to a comprehensive set of interactive tools that assist you in exploring careers, planning your future, and getting the help you need to reach for and achieve your career goals. Find out more at [www.NMCareerSolutions.com](http://www.NMCareerSolutions.com).

### Online Features

- Use a professional format to create and send resumes and cover letters to employers
- Assess your job skills, set goals, and research training providers
- Review available jobs and apply online
- Set up a “Virtual Recruiter” search agent to automatically review job postings and notify you of jobs that match your skills
- Track your job search efforts and resumes sent in an online personal profile folder
- Learn about services and benefits for which you may be eligible
- Determine a budget and plan for training and education
- Research regional labor market information, such as salaries and find out what jobs pay

### Internships

Internships are opportunities to gain practical work experience and develop skills within a desired occupation or profession. For more information on internships and to see current postings, visit the New Mexico Workforce Connection Online System at [www.jobs.state.nm.us](http://www.jobs.state.nm.us). Additional information is available on the New Mexico Department of Workforce Solutions website at [www.dws.state.nm.us](http://www.dws.state.nm.us).

### Labor Market Information

Labor market information (LMI) is data and qualitative information related to employment and the workforce. LMI can help you make informed choices when exploring career options, planning your career, and looking for work. Find information about wages, projected job openings, education, and more at [www.jobs.state.nm.us](http://www.jobs.state.nm.us) and [www.dws.state.nm.us/LMI](http://www.dws.state.nm.us/LMI).