

Whereas, in accordance with Section 10-15-1D of the Open Meetings Act, the Board shall annually determine what constitutes reasonable notice of its public meetings,

NOW, THEREFORE, BE IT RESOLVED by the State Workforce Development Board that:

1. For the purposes of regular meetings the agenda will be available at least twenty-four hours prior to the meeting from the Department of Workforce Solutions 401 Broadway NE, P.O. Box 1928, Albuquerque, New Mexico. Notice of any regular meetings will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained. Notice of the date, time, place and agenda shall also be placed in the Albuquerque Journal newspaper.
2. Special meetings may be called by the Chair, the Governor or petition of ten Board members upon three (3) days notice. The notice shall include an agenda for the meeting and information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four (24) hours before any special meeting.
3. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss: Emergency meetings may be called by the Chair or the Governor upon twenty-four (24) hours notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
4. For the purposes of special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place and agenda is provided by telephone to newspapers of general circulation in the state and posted in the office of the Department of Workforce Solutions 401 Broadway NE, P.O. Box 1928 Albuquerque, New Mexico.
5. The Board recognizes that Board members will occasionally attend social events, community functions, or meetings of other groups or entities, or be present at local commercial establishments, in the event a quorum of the membership of the Board is present on such occasions, a violation of this resolution and the Open Meetings Act does not occur so long as the board members do not discuss Board business or prospective Board actions as described in this resolution. By adoption of this resolution, each member represents and agrees to abide by these limitations and not to engage in such discussions outside the context of a duly-called board meeting that complies with the Open Meetings Act.

Approved:

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Chairperson

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Date