

mock it till you
ROCK IT
 new mexico

Mock Interview Feedback Form

Applicant Name:	Applicant Grade:
Interviewer Name:	
Rating Key	
3 points – Excellent, would not be a problem in a job interview 2 points – Good, needs only a little improvement 1 point – Fair, needs quite a bit of improvement; could be a problem in a job interview 0 points – Poor, needs much improvement; will be a serious problem unless addressed	
First Impression/Dress/Clear Speech	
1. Gives feeling of optimism and energy when first meeting the interviewer	
2. Well-groomed, neatly and appropriately dressed	
3. Talks clearly and distinctly, words are not mumbled	
Nonverbal Behavior/Body Language	
4. Sits squarely in chair, has good posture	
5. Maintains open position (arms not crossed, etc.)	
6. Establishes good eye contact throughout the interview	
7. Appears relatively relaxed, maintains poise	
Content of Job Interview	
8. Expresses work values, explaining why job is wanted	
9. Makes known abilities relevant to the job being sought	
10. Relates past achievements to skills needed for the job	
11. Demonstrates interest and enthusiasm for the job	
12. Answers interviewer's questions with confidence	
13. Neutralizes weaknesses or turns them into positives	
14. Asks questions about the job or work organization	
15. Avoids flat "yes" or "no" answers to questions	
16. Thanks interviewer by name for the interview	

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Applicant's strengths: _____

Things to work on: _____

Other comments: _____

Would you hire this person? _____



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New Mexico
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