



NEW MEXICO COMMISSION FOR
**COMMUNITY
VOLUNTEERISM**



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MEETING MINUTES

January 6, 2017

Wells Fargo Building- 12th Floor

200 Lomas Blvd. NW

Albuquerque, NM 87102

CALL-IN DUE TO INCLEMENT WEATHER

12:00PM-2:07PM

Commissioners in Attendance

Erin Atkins
Bernadine Dallago
Alice Garza
Elaine Graff
Greg Hallstrom
Nancy Hughes
Charles Humiston

Georgetta Kwasniewki
Patricia Lee Chavez
Renee Lowden
David Maestas
Matthew Montoya
Jennifer Riordan

Commissioners Absent

Jorja Armijo-Brasher
Hannah Skandera

Dustin Chavez

2016 Ex-Officio Commission Members in Attendance

Samuel Sokolove, Executive Director, NMCCV

Michael Garcia, New Mexico State Program Director, CNCS

Staff in Attendance

Logan Rice, Program Officer

Kristin Hsueh, Outreach and Events Officer

Others

None



Call to Order

Commissioner Chair Riordan, called the meeting to order at 12:00PM

Roll Call

Commissioner Chair Riordan called roll.

Approval of Minutes

The minutes were sent out to the Commission prior to the meeting. Commissioner Montoya moved to adopt the minutes of 10-21-16 as presented; the movement was seconded by Commissioner Lee Chavez. Commission Chair Riordan took a vote approval was voted by all, none opposed, none abstained; the motion passed.

Public Comment

None

Commission Announcements:

Staff Announcements

Samuel Sokolove referred Commissioners to the memo titled "NMCCV meetings and Conflicts of Interest Issues" prepared by the Department of Workforce Solutions Office of General Counsel for conducting meetings and addressing conflict of interest issues. In advance of the February 28 NMCCCV Day at the Legislature, Samuel shared a memo from Deputy Secretary Forehand addressing permissible and non-permissible activities for NMCCV Commissioners.

CNCS State Office Announcements

Michael Garcia announced that MLK Day of Service Projects are being listed on the All 4 Good website and encouraged Commissioners to be involved in MLK Day projects. Michael briefly discussed the transition period that has started at CNCS. The CEO and Director of AmeriCorps will soon depart their positions and the agency will be operating with interim directors/CEO until appointments are made in early 2017. Finally Michael announced that New Mexico made with the news with the theft of AmeriCorps shirts that were going to be used to make a quilt for a National Service alum. CNCS heard of this story and provided 20 shirts to the family to make this alum's National Service Quilt. Michael made the delivery of the shirts in person on the morning of January 6, 2017.

Committee Report Outs:

Each committee had a report out, the following are in addition to those individual reports:

Executive Committee

Presented by Commissioner Riordan. None in addition to report out



Grants and Program Development Committee

Presented by Commissioner Garza. None in addition to the report out

Board Development Committee

Presented by Commissioner Atkins. None in addition to the report out

Community Outreach Committee

Presented by Commissioner Lee Chavez. None in addition to the report out

State Service Plan Taskforce

Presented by Commissioner Humiston. None in addition to the report out

Old Business

Service Summit and Awards

Kristin gave a brief update on the planning process for the Service Summit. The majority of the speakers/presenters have been secured and the Volunteer Award Nomination page is now live. The next community meeting for the second day of the Service Summit is January 25th.

Letters of Support for Capacity Building- moved to go under new business for Parameters for Formula RFP

New Business

*****Please Note That for All Voting Purposes during This Meeting*******

Commissioner Atkins gave her proxy to Commissioner Riordan

Commissioner Armijo-Brasher gave her proxy to Commissioner Garza

Parameters for Formula RFP

Below are the motions to define the parameters of the Formula RFP PY 17-18.

Letters of Support for Capacity Building

Motion: Applicants that choose to select the focus area of Capacity Building for Formula RFP PY 17-18 shall provide a letter of commitment from each of the sites/locations selected to receive Capacity Building activities from the AmeriCorps program. Motion made by Commissioner Dallago, Seconded by Commissioner Graff, vote taken, all approved, none opposed, none abstained; motion passed.



Planning Grants

Motion: The Formula RFP for PY 17-18 will not include an option for Planning Grants. Instead, interested applicants are welcome to reach out to Commission staff to explore possible AmeriCorps programs. Motion made by Commissioner Dallago, Seconded by Commissioner Lee Chavez, vote taken, all approved, none opposed, none abstained; motion passed.

Focus Areas

Motion: The Formula RFP for PY 17-18 shall include all 7 focus areas (education, healthy futures, disaster services, environmental stewardship, veterans and military families, economic opportunity, and capacity building) that were made available in the Competitive RFP PY 17-18. Motion made by Commissioner Montoya, Seconded by Commissioner Garza, vote taken, all approved, none opposed, none abstained; motion passed.

Continuation

Motion: Programs that are awarded Formula Continuation grants and have failed to meet continuation contingencies shall be placed on probation by NMCCV, during which time staff will work with the program to take corrective action and satisfactorily meet grant requirements. Failure to meet requirements will potentially result in contract termination. Motion made by Commissioner Dallago, Seconded by Commissioner Graff, vote taken, all approved, none opposed, none abstained; motion passed.

Termination

Motion: The Formula RFP for PY 17-18 will stipulate that any applicant who was awarded an AmeriCorps grant (competitive or formula) and was terminated shall not be eligible to apply for 3 subsequent program years following the termination. Motion made by Commissioner Dallago, Seconded by Commissioner Hughes, vote taken, all approved, none opposed, none abstained; motion passed.

Minimum MSY or Member Slots

Motion: To apply for the Formula RFP for PY 17-18 an applicant will be required to apply for a minimum of 5 MSY or 10 member slots. Motion made by Commissioner Humiston, Seconded by Commissioner Lee Chavez, vote taken, all approved, none opposed, none abstained; motion passed.

Review of Competitive RFP #17-631-7003-00038 Submissions: Commissioner Riordan moved to enter Executive Session-Pursuant Open Meetings Act 10-15-1 Formation of Public Policy; H. The provisions of Subsections A,B, and G of this section do not apply to: 6) That portion of meetings at which a decision concerning purchases in an amount exceeding two thousand five hundred dollars that can be made only from one source and that portion of meetings at which the contents of competitive sealed proposals



solicited pursuant to the Procurement Code are discussed during the contract negotiation process. The actual approval of purchase of the items or final action regarding the selection of a contractor shall be made in an open meeting.- Roll Call: Commissioner Riordan, Commissioner Montoya, Commissioner Graff, Commissioner Dallago, Commissioner Hallstrom, Commissioner Hughes, Commissioner Humiston, Commissioner Lee Chavez, Commissioner Maestas, and Commissioner Garza all voted for the move to Executive Session, none opposed, none abstained

Only the matters of the contents of competitive sealed proposals were discussed in the closed Executive Session. Commissioner Graff moved to return to an open meeting, Commissioner Lee Chavez seconded, vote taken, all approved, none opposed, none abstained; motion passed. Roll Call: Commissioner Riordan, Commissioner Montoya, Commissioner Graff, Commissioner Dallago, Commissioner Hallstrom, Commissioner Hughes, Commissioner Humiston, Commissioner Lee Chavez, Commissioner Maestas, and Commissioner Garza. Commissioner Armijo-Brasher's and Commissioner Atkin's proxies were acknowledged.

Vote of Competitive RFP

Commissioner Graff moved to recommend sending all applications that received 80 points of higher from the peer review and staff review process, including Teach for America, EcoServants, FYI, Mandy's Special Farm, and Rocky Mountain Youth Corps, to CNCS for funding consideration. Commissioner Hughes seconded, a vote taken, all approved, none opposed, Commissioner Maestas abstained; motion passed.

Next Meeting Proposed

Commissioner Chair Riordan proposed the next commission meeting to be held on Thursday, March 23, 2017 from 4:00pm-6:00pm at the Marriott Hotel following the Service Summit.

Meeting Adjourned

Commissioner Lee Chavez moved to adjourn; it was seconded by Commissioner Hughes, all voted for the motion, none opposed, none abstained at 2:07pm.

Minutes Prepared by Kristin Hsueh