



NEW MEXICO COMMISSION FOR
**COMMUNITY
VOLUNTEERISM**



**New Mexico Commission for Community Volunteerism
Meeting Minutes
April 12, 2019**

Commissioners in Attendance

Erin Atkins
Jorja Armijo-Brasher
Bernadine Dallago
Elaine Graff
Jessica Harvey
Nancy Hughes
Charles Humiston
Matthew Montoya
Alice Perez
Richard Safford

Commissioners Absent

Rebekka Burt, PED Representative

Ex-Officio Commission Members in Attendance

Michael Garcia, New Mexico State Program Director, CNCS
Samuel Sokolove, Executive Director, NMCCV

Staff in Attendance

Yolanda Montoya Cordova, Deputy Secretary, New Mexico Department of Workforce Solutions
Bradley Knipper, Program Officer
Lesley Mauricio, WIOA/NMCCV Intern
Logan Rice, Program Officer

Others

Laura Marrich
Sandra Ortsman



Call to Order/Roll Call

Chair Graff called the meeting to order at 12:000 p.m. Chair Graff called roll.

Approval of January, 2019 Minutes

The January 4, 2019 minutes were sent out to the Commission prior to the meeting. Commissioner Dallago moved to adopt the minutes as presented; the motion was seconded by Commissioner Hughes. Chair Graff took a vote; none opposed. The motion passed and the January 4, 2019 minutes were approved.

Public Comment

There was no public comment.

Motions for Consideration

Motion #1: Maximum number of Planning Grants through RFA

The Commission will award a maximum of four Planning grants at \$35,000 each. Should the Commission receive a high number of quality applications, those seeking operational funds will be fully funded first, and then those applications seeking a planning grant.

Commissioner Dallago moved to approve the motion as presented; Commissioner Armijo Brasher seconded. None opposed; motion passed.

Motion #2: Invitation to Bid for Additional Planning Grants

Should the Commission anticipate unexpended Formula funds following the April 30th RFA (Formula Pool) application deadline, the Commission will release an Invitation to Bid for eligible organizations to offer a yearlong planning process for the implementation of an Operational AmeriCorps program for Program Year 2020-2021. Bids will be capped at \$35,000, and will be targeted towards the NMCCV focus areas of disaster services, economic opportunity, education, environmental stewardship, healthy futures, and veterans and military families. The bid will be opened May 31, 2019 and closed June 11,



2019. Bids will be evaluated by Commissioners and Commission Staff. Bidders are required to create an eGrants account and submit an Agency-Specific W-9.

Eligible Bidders: The following Non-Federal entities (as defined in 2 CFR §200.69) who have DUNS numbers and are registered in System for Award Management (SAM) are eligible to bid:

- *Indian Tribes (2 CFR §200.54)*
- *Institutions of higher education (2 CFR §200.54)*
- *Local governments (2 CFR §200.64)*
- *Nonprofit organizations (2 CFR §200.70)*
- *States (2 CFR §200.90)*

Entities that have previously been awarded Commission funding are not eligible to bid.

Commissioner Perez moved to accept the motion as presented; Commissioner Dallago seconded. Chair Graff took a vote; none opposed. The motion passed.

Approval of 2019-2021 State Service Plan

Michael Garcia asked that the plan address engaging seniors fifty five and over, Commissioner Atkins moved that the Commission agree to add a section on engagement, and accept the plan as presented with that addendum. Commissioner Perez seconded; all approved. The motion to approve the 2019-2021 State Service Plan passed.

CNCS Update, Michael Garcia, New Mexico State Program Director

Program Director Michael Garcia addressed the status of the CNCS Transformation and Sustainability Plan. Mr. Garcia announced that the regionalization of State CNCS offices would lead to the closure of the New Mexico State Office by June, with a Mountain Region office to be established in Aurora, Colorado, effective this year.

CNCS Commission Board Chair CNCS/ASC Leadership Convening Highlights: Elaine Graff

Chair Graff called the Commission's attention to the written report.



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Adjournment

Commissioner Atkins moved to adjourn; Commissioner Safford seconded. Meeting adjourned at 3:00 p.m. Next commission meeting was scheduled for June 7, 2019.