



NEW MEXICO COMMISSION FOR
**COMMUNITY
VOLUNTEERISM**



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MEETING MINUTES

June 20, 2016

12:15PM-3:10 PM

Commissioners in Attendance

Jorja Armijo-Brasher

Greg Hallstrom

Dustin Chavez

Nancy Hughes

Patricia Lee Chavez

Charles Humiston

Bernadine Dallago

Renee Lowden

Alice Garza

Jennifer Riordan (Called In)

Elaine Graff

2016 Ex-Officio Commission Members in Attendance

Curtis Cannon

Michael Garcia

Staff in Attendance

Curtis Cannon, Executive Director

Logan Rice, Program Officer

Kristin Hsueh, Outreach and Events Officer

Matthew Anzures, Summer Intern

Others

None



Call to Order

Commissioner Secretary Graff, called the meeting to order at 12:15 PM

Roll Call

Commissioner Secretary Graff, called roll.

Approval of Minutes

The minutes were sent out to the Commission prior to the meeting. Commissioner Secretary Graff asked if there were any corrections, none were made. The minutes were moved to be approved by Commissioner Chair Riordan and seconded by Commissioner P. Chavez, approval was made unanimously.

Commission Announcements:

Staff Announcements

Curtis Cannon introduced the newest commissioner, Greg Hallstrom. Greg gave a brief introduction stating he was excited and happy to be added to NMCCV as a commissioner. He then gave a brief resume of his work in nonprofit and his current project, Community Link. Curtis then resumed staff announcements and acknowledged his upcoming departure from NMCCV to move back to Washington D.C. He announced that his position has been listed by the State of New Mexico and will be open until June 23, 2016. The commissioners and Michael Garcia agreed to help spread the word about the position to potential applicants. Curtis then stated that the commission operations will be taken over by Kristin Hsueh, Logan Rice, and Joy Forehand in the interim. Matthew Azures was introduced to the commission as NMCCV's summer intern.

Curtis then went into programmatic topics that included recapping the termination of Apple Tree which occurred at the end of 2015 and was closed by Logan and Curtis due to disallowable activities and overall mismanagement. Curtis also spoke of The Wellness Coalition(TWC) who is currently suspended following an OIG investigation for fraud, gross negligence, and a variety of unallowable activities. The Commission is working with TWC to make the members whole and to give them definitive decisions regarding the future of their AmeriCorps program in terms of mutual termination. The Commission has launched their own investigation to parallel the OIG investigation and is working closely with CNCS on this matter.

On a final note, Curtis announced that the Commission did not apply to host the regional cluster conference in 2017 for reasons pertaining to current staffing and preparedness for an event of that magnitude.

CNCS State Office Announcements



Staff Announcements

Michael Garcia announced that competitive grants have been decided upon but the specific selected programs are embargoed information until its public release in July.

CNCS in Santa Fe will be hosting the Southwest cluster meeting for CNCS State Offices in 2 weeks, June 29-30, 2016. There will be regional CNCS staff and leaders from headquarters heading to New Mexico during this meeting. He expects that directors and Wendy will be visiting programs. He opened the invitation to the Commission for any interested Commissioner who would like to speak with the officials to please contact him directly and he would try to arrange it.

Michael wrapped up his report with mentioning that CNCS is now entering their heavy monitoring season throughout the state and he and his team are looking for programs to which he and his team might offer national service consulting. He also is looking for programs or sites that might be interested in AmeriCorps Vistas Summer Associates for 2017.

Committee Report Outs:

Each committee had a report out, the following are in addition to those individual reports:

Board Development Committee

Committee Chair Riordan joined the Commission meeting via conference call due to having pneumonia. She reported briefly on the Board Development Committee. Curtis added that now that Commissioner Hallstrom has been added, he hopes to have the other two nominations confirmed soon.

Executive Committee

None in addition

Community Outreach Committee

Committee Chair P. Chavez reported that she attended Mayor's Day of Recognition along with Commissioner Armijo-Brasher and Commissioner Garza. Bill Basl, Director of AmeriCorps, was present at the event and gave a brief speech. Committee Chair P. Chavez also sent out NMCCV's call for peer reviewers to her contact list of 3,000+ people. Finally she reported to she went to Silver City and made contact with groups who might be interested in hosting an AmeriCorps program.

State Service Plan Taskforce

Committee Chair Humiston reported that the State Service plan is still awaiting approval from the Governor.

Old Business

Board Member Proxies

After discussing the length of time this item has been on the agenda and general consensus that was reached at the last meeting regarding the wording of this item, the board decided to move forward on this action despite the absence of Commissioner Montoya and Commissioner Atkins. Commissioner D. Chavez moved to accept the newly worded proposal regarding board member proxies as discussed at



the last meeting. Commissioner P. Chavez seconded the movement. A vote was taken, Commissioner Hallstrom abstained, the motion was passed with none opposing. The approved resolution to the bylaws regarding Board Member Proxies is as stated below:

A voting member may select one designee to serve when necessary in his/her place. A letter/e-mail must be submitted 24 hours in advance of the meeting to the Chair of the Commission for the Commissioner nominating the designee and indicating his/her credentials for service and relationship to the constituency the Commissioner represents. This designee may only serve for the immediate meeting, the only exception to be made for long term designees will be made for members of the Cabinet. Designees shall enjoy the full privileges of Commission memberships but may not be an officer of the Commissioner.

New Business

Appointment of Officers was moved up on the agenda due to the Commissioner Hallstrom recusing himself from the Formula Funding and Commission Discussion due to conflict of interest.

Appointment of Officers:

Chair- Commissioner P. Chavez nominates Commissioner Riordan, seconded by Commissioner Dallago. A vote was taken and all were in favor. Commissioner Riordan is elected to Chair for NMCCV for the next year.

Vice Chair- Commissioner P. Chavez nominates Commissioner Montoya, seconded by Commissioner Dallago. A vote was taken and all were in favor. Commissioner Montoya is elected to Vice Chair for NMCCV for the next year.

Treasurer- Commissioner P. Chavez nominates Commissioner Dallago, seconded by Commissioner Hughes. A vote was taken and all were in favor. Commissioner Dallago is elected to Treasurer for NMCCV for the next year.

Secretary- Commissioner Hughes nominates Commissioner Graff, seconded by Commissioner P. Chavez. A vote was taken and all were in favor. Commissioner Graff is elected to Secretary for the next year.

Committee Chair and Assignments

Committee Chair positions were discussed and the following appointments were made. Commissioner Armijo-Brasher will continue as Chair the Grants Management and Program Development Committee; Commissioner Chavez will continue as Chair of the Community Outreach Committee; Commissioner Humiston will continue as Chair of the State Service Plan Taskforce Committee; Commissioner Hallstrom agreed to Chair the Board Development Committee although he would also like to be a committee member on the Community Outreach Committee. The Board Development Committee will also include as committee members Commissioner D. Chavez and Commissioner Atkins.



The 2016-2017 Committees are as follows:

Grants Management and Program Development Committee

Committee Members

Jorja Armijo-Brasher, Chair

Alice Garza, Member

Community Outreach Committee

Committee Members

Patricia Lee Chavez, Chair

Greg Hallstrom, Member

State Service Plan Taskforce Committee

Committee Members

Hank Humiston, Chair

Board Development Committee

Committee Members

Greg Hallstrom, Chair

Matthew Montoya, Member

Erin Atkins, Member

Commissioner Hallstrom recused himself for the remainder of the Commission meeting due to conflict of interest with the next commission action item.

Commissioner Secretary Graff moved that the Commission move into an Executive Session, as per the NM Open Meeting Act, H. Exceptions, 6. Certain Purchases, for the discussion of the responses to the RFP#16-631-7003-00063, 2016-2017 New Mexico State AmeriCorps Request for Proposals (Formula Funding). The remaining Commission members: Commission Armijo-Brasher, Commissioner Chavez, Commissioner Lee Chavez, Commissioner Dallago, Commissioner Garza, Commissioner Hughes, Commissioner Humiston, Commissioner Lowden, and Commissioner Riordan all voted for the move to Executive Session, none opposed, none abstained.

After a discussion solely revolved around the responses to the RFP#16-631-7003-00063, 2016-2017 New Mexico State AmeriCorps Request for Proposals (Formula Funding) in Executive Session, Commissioner Dallago moved to end the Executive Session and was seconded by Commissioner Garza, the votes were as follows: Commission Armijo-Brasher, Commissioner Chavez, Commissioner Lee Chavez, Commissioner Dallago, Commissioner Garza, Commissioner Hughes, Commissioner Humiston, Commissioner Lowden,



and Commissioner Riordan all voted for the move to exit Executive Session, none opposed, none abstained

Formula Funding

Commissioner Humiston moved to accept Funding Option 2*- Fully fund the top 5 programs and revert the remaining amount of \$76,121 to Atrisco who initially requested \$444,287 but when asked to cut their budget lowered their request by \$122,739. Commissioner Dallago seconded this motion and after a vote it was passed unanimously.

Commissioner Dallago moved to fund NACA and Atrisco on a 3 year award period. A friendly amendment was made by Commissioner D. Chavez and Commissioner P. Chavez to add that the clause that the three year award period is contingent on the program competing nationally for funding by the end of year 2 before the program may return to applying for formula funding. After a vote, it was passed unanimously.

Announcements

N/A

Next Meeting Proposed

The Executive Committee proposes the next meeting, which will be a business meeting, to be August 26, 2016 from 12:30pm-2:30pm.

Public Comment

None

Meeting Adjourned

Commissioner Garza moved to adjourn; it was seconded by Commissioner Dallago at 3:10pm.

Minutes Prepared by Kristin Hsueh